

## **Instructions of COI Policy, Detailed Rules, and Self-Declaration**

### I. Presentation

1. A lead presenter should collect self-declaration forms of all presenters and should self-report the presence or absence of a conflict of interest when submitting the abstract.
2. Registration will be complete when the self-declaration is uploaded when submitting the abstract.
3. Any conflict of interest should be disclosed using the specified slide or poster text.
4. Any suspected non-compliance with a conflict of interest related to the presentation should be managed in accordance with the guidelines and detailed rules.

### II. Presentation in special lectures and symposiums

1. A presenter should self-report the presence or absence of a conflict of interest using the self-declaration form when submitting the abstract.
2. Registration will be complete when the self-declaration is uploaded or submitted when submitting the abstract.
3. Conflict of interest should be disclosed using specified slides.
4. Any suspected non-compliance with a conflict of interest related to the presentation should be managed in accordance with the guidelines and detailed rules.

### III. Publication in journals

1. All authors should self-report the presence or absence of a conflict of interest using the self-declaration form when submitting the manuscript.
2. Any suspected non-compliance with a conflict of interest related to the submission should be managed in accordance with the guidelines and detailed rules.

### IV. Appointment of a Member, including a Director

1. The Member should self-report the presence or absence of a conflict of interest using the self-declaration form when they are appointed.
2. Any suspected non-compliance with a conflict of interest related to the declaration should be managed in accordance with the guidelines and detailed rules.

Various issues should be reviewed by the end of provisional implementation at the end of March 2017, and complete enforcement of these rules should start from April 1, 2017.